

**Policy Document**  
**WASTE MANAGEMENT POLICY**

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| Policy No:<br><b>DCSB-EM-05.02</b>   | Version No:<br><b>5.0</b>               | Administered by:<br><b>Manager, District Services</b>        |
| Approved by:<br><b>Council</b>   | Approved on:<br><b>21 December 2017</b> | Agenda Item/Minute Book No or Approval Ref:<br><b>366/17</b> |
| Last Reviewed:<br><b>January 2016</b>  | Review Date<br><b>01 May 2018</b>       | File No:<br><b>F16/162</b>                                   |
| Classification:<br><b>Environmental Management</b>   |   |  |
| Strategic Plan link:<br><b>Outcome 4.4 Best practice integrated waste management</b>   |   |  |
| <b>References and related Policies &amp; Procedures:</b><br>EPA Act and Guidelines, Environmental Protection Policy, Environmental Management of Landfill Facilities (Municipal Solid Waste and Commercial and Industrial General Waste), January 2007.<br>EPA Licenses; Streaky Bay (2108), Cungena (2105), Wirrulla (2106), Poochera (2110), Haslam (2111) and Sscale Bay (2169).<br>District Council of Streaky Bay Waste Management Strategy 2015-2018<br>District Council of Streaky Bay Waste Management Contract 02-2014<br>DCSB FM 07.01 Rating Policy<br>DCSB CR 02.01 Customer Complaints Policy |   |  |

## 1. OBJECTIVE

To provide a set of guidelines and procedures for the effective provision of Council's Waste Management Services.

## 2. WASTE SERVICES LEVY

In accordance with Councils Rating Policy DCSB FM 07.01 and Pursuant to Section 155 of the *Local Government Act 1999* and in accordance with Regulation 12(4)(b) of the *Local Government (General) Regulations 2013*, the Council imposes annual service charges as set out below:

\$200.00 on all applicable land; to all properties within the Waste Management Collection service area that have an occupiable dwelling, outbuilding or other class of structure and those en-route that are outside of collection areas that receive a Waste Management Collection service.

Multiple charges will be applied to those properties that receive multiple services e.g. House and Flat, Business with House.

New properties who require the rate to be applied after December 30 of each year will have a 6 month (\$100) levy applied, this levy will revert to the full \$200 levy the following financial year.

## 3. KERBSIDE COLLECTION STICKERS

To assist staff and the Council contractor to identify properties that the waste services levy has been applied to Council will issue a sticker to each property for the number of levies in which have been applied.

The sticker must be applied to the front of the bin and be clearly visible to the contractor from the road.

In the event that stickers are lost or damaged, residents must contact Council and complete a form to apply for a replacement sticker. Replacement stickers shall be authorised by the Rates Officer or Finance Officer.

The waste management contractor shall not collect bins that do not have a sticker (with the exception of contractor supplied bins).

#### **4. RESIDENTIAL KERBSIDE COLLECTION SERVICE**

##### **4.1. Resident Obligations**

Kerbside collection shall be undertaken using 140L mobile garbage bins.

##### **4.2. Collection Times and Days**

Collection for residents is on a weekly basis. Collection will be undertaken by Council's Waste Management Contractor. Collection will not commence before 6.00am on the morning of collection.

|  |           |
|--|-----------|
| Perlubie, Eba Anchorage, Haslam, Wirrulla                      | Tuesday   |
| Streaky Bay and Surrounds                                      | Wednesday |
| Sceale Bay, Yanerbie, Fishermans Paradise, Baird Bay, Poochera | Thursday  |

##### **4.3. Collection Area (Streaky Bay)**

The area for kerbside collection is within the general boundaries of the Streaky Bay Township including; Little Islands Road, Mabie Road, James Court, Frederick Drive, Kelsh Road, Jessie Flat Road, Lucas Road, Reston Park Road, Simounds Road, Aitchison Road, Alcanabie Road, Drevers Road, Mt Maria Drive, Pipeline Road, Mudge Terrace, Woodlawn Road, Alec Baldock Road, AB Smith Road, Anastasia Avenue, Loveshack Ridge Development (all roads), Sunset Rise (all roads), Back Beach Road (to Anderson Road), Mudge Road, Anderson Road, Cape Bauer Road (Anderson Road to Cape Bauer Road), Stanley Williams Drive.

##### **4.4. Collection Area (Eba Anchorage, Perlubie)**

The residents of Eba Anchorage and Perlubie Landing residing on the Eba Anchorage Access Road, Beorn Drive, Deor Place, Leah Way, Woolamai Way, Seaview Road, Falie Drive, Lucy Way, Meeinderry Drive, Ferret Place, and Wharff Drive shall be included in the collection area.

##### **4.5. Collection Area (Sceale Bay, Yanerbie, Fishermans Paradise, Baird Bay)**

Collection for residents of Sceale Bay (Calca Road from Sceale Bay Road turnoff, East Terrace, Short Street, Main Street, Sceales Street, South Terrace, West Terrace, Dunn Drive), Yanerbie (Yanerbie Road) and Fishermans Paradise (Reef Road, Whytwater Drive and Claybor Road), Calca Road from Sceale Bay to Baird Bay Road, Baird Bay Road from Calca Road to Baird Bay and Baird Bay township.

#### **4.6. Collection Area (Wirrulla, Haslam, Poochera)**

Collection for residents of Wirrulla (Pimby Road, Railway Terrace, Davis Terrace, Hay Terrace, Walker Terrace, Glades Street, Dewar Street, Arnold Terrace, Station Road (to Sports Oval), Pearsons Road (to Landfill), Haslam (Haslam Highway, North Terrace, East Terrace, Main Street, West Terrace, South Terrace), Poochera (West Terrace, Barnes Street, Main Street, East Terrace, North Terrace, Kent Street, Penna Street, Horgan Road, Francey Road (to landfill), Oval Road (to Sports Complex).

#### **4.7. Properties along Collection Route**

Properties located along the collection route may be eligible for a collection. Residents must notify Council when they wish to commence collection and will be subject to the waste service levy as per the rating policy.

Bins located on this route must be placed on the side of the road in the direction of travel.

#### **4.8. Properties Outside of Collection Area and Collection Route**

Properties not located on the collection route and are outside the collection area may negotiate with the contractor a rate agreed by the contractor and the resident to have their waste collected.

Bins located on this route must be placed on the side of the road in the direction of travel.

#### **4.9. Changes to Collection Times and Areas**

Any changes to collection times and areas must be in writing between the Contractor and the Council as per the Contract.

Residents must be notified both in writing and an advertisement placed in the local paper at least one week prior to the changes taking place.

#### **4.10. Resident Non-Compliance**

The contractor will not collect a bin that is deemed unsafe to lift.

The contractor will not collect a bin that is deemed unsafe to collect (E.g. contains hazardous substances).

In the event that a bin is overfilled, obstructed or some other non-compliance in the first instance the bin will be collected and a notice of non-compliance placed on the bin.

In the event that the same bin continues to be non-compliant after the initial collection the contractor may not collect that bin.

#### **4.11. Additional Services**

If a resident requires the collection of waste in excess of the allowance this service must be negotiated directly with the Waste Management Contractor. If the contractor agrees to the service it will be subject to an extra charge and this will be at the discretion of the contractor

## **5. BUSINESS KERB SIDE COLLECTION**

Businesses located within the collection areas listed above are eligible for a standard 140L MGB waste collection service per property.

Businesses wishing to utilise this service are subject to the terms and conditions of a residential collection.

If a business requires the collection of waste in excess of the allowance this service must be negotiated directly with the Waste Management Contractor.

## **6. COMMUNITY, SPORTING AND NOT FOR PROFIT ORGANISATIONS COLLECTION**

Sporting Clubs/Grounds located within the collection areas listed above are eligible for a waste collection service.

Groups wishing to utilise this service are subject to the terms and conditions of a residential collection.

If an organisation requires the collection of waste in excess of the allowance this service must be negotiated directly with the Waste Management Contractor.

## **7. MOBILE GARBAGE BIN OWNERSHIP**

Residents must supply their own 140L mobile garbage bin and shall be responsible for all maintenance and repairs relating to that bin unless it can be proven that is a direct result of the collection service.

## **8. CUNGENA LANDFILL MANAGEMENT SERVICES**

Landfill management services will be provided in accordance with the documents outlined in references.

At all times when the landfill is opened it will be attended by Council's Waste Management Contractor or an authorised person of the contractor.

The Landfill must operate in accordance with the EPA license.

## **9. STREAKY BAY WASTE TRANSFER STATION**

Transfer Station management services will be provided in accordance with the documents outlined in references.

At all times when the transfer station is opened it will be attended by Council's Waste Management Contractor or an authorised person of the contractor.

The Landfill must operate in accordance with the EPA license.

## **10. STREAKY BAY, HASLAM, WIRRULLA AND POOCHERA LANDFILL MANAGEMENT**

In accordance with Environment Protection Authority Licence Conditions, existing landfills at the above mentioned sites have closed and ceased receiving waste effective 29 September 2014.

## 11. LANDFILL and TRANSFER STATION FEES , CHARGES & CONCESSIONS

### 11.1. Fees and Charges

These shall be determined on an annual basis as part of the Annual Business Plan

### 11.2. Concessions

No concessions shall apply.

### 11.3. Waiving of Fees and Charges

Any persons wishing to have a reduction or waiving of fees and charges (landfill and/or transfer station) must apply in writing, such request shall be considered by Council's Chief Executive Officer under delegation.

Waste Services Levy shall be in accordance with the rating policy.

### 11.4. Multi Pass Cards

Multiple Pass Cards are available for purchase at the Council Office.

No discount applies to multiple pass purchases.

## 12. HARD WASTE COLLECTION

Hard waste collections shall be undertaken at least once per year. The method of delivery of a hard waste collection/drop off service shall be determined each year in accordance with Annual Business Plan preparations and Council will advertise the service method to residents and ratepayers as require Dates shall be an agreement between Council and the Contractor.

The *Maximum Amount* allowed per household shall be one cubic metre (equivalent to a 6x4 trailer filled to the level of normal height sides)

The following items may be disposed of during for collection;

- Fridges Degassed
- Household white goods (washing machines, stoves, all doors/shelves removed)
- Household furniture (cupboards, chairs, beds, drawers/shelves removed, beds dismantled)
- Scrap Metal (limited to 1.5m in length) and in manageable bundles
- Scrap Timber (limited to 1.5m in length) and in manageable bundles
- Electrical appliances (computers, TV's, etc)
- Carpets, etc (rolled up and maximum 1.5m in length and 30cm in width)
- General Household materials (doors, kitchen sinks)
- Hot Water Services (250Lt)

The following items are not permitted for disposal;

- Commercial waste
- Mattresses
- Liquid Waste (motor oil, paint, chemicals, chemical containers)

- Concrete, bricks, rock, dirt, sand
- Gas Bottles, Batteries, Asbestos
- Ammunition/Explosives
- Car bodies, car parts, tyres
- Items located on private property
- Green Organics/Green Waste

### 13. COMPLAINTS HANDLING

All complaints relating to waste management must be dealt with according to Council's Complaint Handling Policy.

### 14. POLICY REVIEW

This policy will be reviewed on an annual basis. The review period to be the prior to the month of February of each year to align itself with the review of Council's Waste Management Strategy and the annual review of the Annual Business Plan, and any such changes may be reflected in this document and those documents referred to above.

#### Policy Details

| VERSION | DATE ADOPTED | MINUTE BOOK NUMBER |
|---------|--------------|--------------------|
| V1.0    | 23 July 2009 | Agenda item 11.3.3 |
| V2.0    | 18 Feb 2010  | 49/10              |
| V3.0    | 16 Dec 2010  | 499/10             |
| V4.0    | 20 Dec 2012  | 248/12             |
| V4.1    | 17 July 2014 | 114/14             |
| V4.2    | 11 Sept 2014 |                    |
| V4.3    | 27 Aug 2015  | 187/15             |
| V4.4    | 18 Feb 2016  | 22/16              |
| V5.0    | 21 Dec 2017  | 366/17             |